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OMB-INSURANCE & BENEFITS

January 4, 2006

Rogers & Belding Insurance Agency, Inc.
ATTN: Rita Paul-Peterson
Claims Department
2505 E. Missouri
El Paso, Texas 79903

RE: City of El Paso, Public Officials and Employment Practices Liability Policy, Illinois
National Insurance Company Policy #204-23-71, effective 9/1/05

Dear Ms. Paul-Peterson:

The City of El Paso is submitting the attached documents to you and putting the carrier on notice of a claim under the policy referenced above. Attached is a copy of the Notice of Charge of Discrimination from the U. S. Equal Employment Opportunity Commission dated December 24, 2005 concerning Lisa Elizondo, EEOC Charge #361-2006-00538.

Please proceed to file this notice as a claim with the insurance company. Please furnish the City of El Paso a status on the claim every 30 days. If you have any further questions, please do not hesitate to contact me at 541-4448.

Very truly yours,

A handwritten signature in cursive script that reads "Irene Y. Morales".

Irene Y. Morales
Risk Manager
City of El Paso

Enclosures

Cc: Laura Gordon